



State of Florida
Department of Children and Families

Ron DeSantis
Governor

Kathryn Williams
Deputy Secretary

DATE: August 4, 2026 **TRANSMITTAL NO.:** I-26-08-0007

TO: Economic Self Sufficiency Operations Managers
Economic Self Sufficiency Program Offices

FROM: Julie Reed, Chief, Program Policy
Sarah Monbarren, Chief, Applications Development and Support
(Signatures on File)

SUBJECT: Residency Verification Validation - System Implementation

EFFECTIVE: August 6, 2026

This transmittal informs staff of a system implementation completed to enhance the application process by implementing Florida residency verification functionality.

Background and Policy

In order to receive government assistance, all individuals must be eligible on the factor of residency. Policy Manual Citations: 1410.0300 RESIDENCY (FS), 1420.0300 RESIDENCY (TCA), 1430.0300 RESIDENCY (MFAM), 1440.0300 RESIDENCY (MSSI, SFP), 1450.0300 RESIDENCY (CIC), and 1460.0300 RESIDENCY (RAP).

Management Portal System Updates

When an applicant and/or recipient reports they are a Florida resident, a system enhancement is implemented within the electronic application process to verify Florida residency at E-signature. This improvement applies to all applications, recertifications, requests for additional assistance and reported changes. Validations for residency are now provided through an electronic application programming interface (API) with the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) by using the primary applicant/recipient's SSN and DOB. If the applicant/recipient does not have and/or fails to provide an SSN then an alternate electronic verification path is used which involves the applicant/recipient's Florida Driver License or Florida State ID information. Upon successful validation, the residency status response from FLHSMV is stored and displayed on the management portal to eligibility staff.

Staff will see a banner on Application Summary as well as an alert message on the Work Item Details screen that contains one of the four possible responses from FLHSMV.

Residency Verification Validation - System Implementation

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Management Portal Application Summary screenshots below with sub headers:

FL Benefits Management Portal

Dashboard Search Analytics Admin

Application Summary

Rerun Application View Verification Summary Compare an App

- FL Residency Verified
- FL Residency not Verified
- FL Residency not Verified - Deceased
- Not a Florida Resident

People

Individual Demographics (AIID/AIRE/AIAN)

View Verifications

Samuel (25)

SSN	Date of Birth	Sex	Race
	06/15/1999	Male	White
Florida Driver License or State ID			
A123-456-78-901-0			
AL N/S	Applying	Foster Child	Ethnic Background
Yes	Yes	N/A	His/Latino
Received services from the Indian Health Service, a tribal health program, or urban Indian Health Program or through referral from one of these programs			
No			
Eligible to receive services from the Indian Health Service, a tribal health program, or urban Indian Health Program or through referral from one of these programs			
No			
Member of Tribe	Name of Tribe		
No			

Residency Verification

Name	Florida Residency
THOMAS	FL Residency Verified

Residency Verification

Name	Florida Residency
TIL	FL Residency Not Verified

Residency Verification

Name	Florida Residency
David	FL Residency Not Verified - Deceased

Residency Verification

Name	Florida Residency
THOMAS	Not a Florida Resident

Management Portal Work Item Details screenshot below:

Work Item Details

Work Item Type
APP

Pending Days
12

Created Date
12/01/2021 08:01 AM EST

Assigned On
12/07/2021 12:00 PM EST

Assigned Region
Northwest

Application Source
Web

Alerts

- FL Residency Verified
- FL Residency not Verified
- FL Residency not Verified - Deceased
- Not a Florida Resident

FLORIDA System Updates

The returned Florida residency verification result captured from the FLHSMV API will also be stored and made available in FLORIDA by TIP. Residency verification is reflected in FLORIDA on AIIA.

On **AIIA**, if Residency is verified from FLHSMV, the **FL RES** column indicator will show “Y” and VR column indicator will show “DO” to reflect an individual’s residency.

On **AIIA**, if Residency is not verified from FLHSMV, the FL RES column indicator will show “Y” and VR column indicator will show “?” to reflect an individual’s residency.

Regional Program Offices with policy questions related to this transmittal should submit them through the Policy Technical Assistance Request form. For system-related questions, regional offices may contact Laquetta Anderson at Laquetta.Anderson@myflfamilies.com.

Attachment 1: Appendix 1: FLHSMV API error messages and corresponding staff action

cc: Assistant Secretary for Economic Self Sufficiency (Bridget Royster)
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Appendix 1: FLHSMV API error messages and corresponding staff action

Management Portal Alert Description	ESS Eligibility Staff Action
FL Residency Verified	Proceed with application processing
FL Residency Not Verified	Pend the Customer for Residency and follow correct case and system documentation
FL Residency Not Verified - Deceased	Follow correct case and system documentation for case closure and dispose of Work Item Note: Reminder about Posthumous Benefit applications (MFAM, MSSI, CIC)
Not a Florida Resident	Pend the Customer for Residency and follow correct case and system documentation