



**State of Florida
Department of Children and Families**

Rick Scott
Governor

David E. Wilkins
Secretary

DATE: December 11, 2012 **TRANSMITTAL NO.:** I-12-12-0029

TO: Economic Self-Sufficiency Operations Managers
Economic Self-Sufficiency Program Offices

FROM: William Martinez, Chief, Technology & Data (**Signature on File**)

SUBJECT: PARIS Interstate Electronic Process

EFFECTIVE: **December 31, 2012**

This memorandum notifies the staff that the PARIS Interstate match file has been converted from a manual to an electronic process.

When the quarterly PARIS Interstate file is received, the system will compare issuance information to see if an overlap in benefit issuance occurred; then separate the file into active (open) and inactive (closed) files.

Active Files

The Notice system (Estream) will generate a 'Contact Request Notice' for active cases. The notice will list: the primary information person (PIP), case number, all individuals who potentially received duplicate benefits and the issuance state's abbreviated code. The customer will be given 10 days to return information verifying residency.

A PARIS Interstate Active report will display in Exceptions Management.

Inactive Files

The Notice system will not generate a 'Contact Request Notice' for closed cases. A PARIS Interstate Inactive report will display in Exceptions Management. It will separately list each individual who potentially received duplicate benefits and the issuance state's abbreviated code.

If there are technology questions, region offices may contact Lynn Rossow at (850) 717-4100.

cc: Director (Jeri Flora)
Customer Call Center (Pat Badland, Michael Pogue)
EBT (Debbie McLemore)
FLORIDA Help Desk (Cassandra Shaw-Johnson)

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Information Technology (Gay Munyon, Barbara Roglieri)
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